

2013 Annual General Meeting of the Springborough Residents Association

Date: April 22, 2013 @ Valleyview Church 7:30pm

Board Members Present: Fiona, Glen, Michael, Julie, Cathie, Bernice, Dave P

Board Members Absent: Penny

Agenda:

Proxy Certification

15 in attendance including board members

56 Proxy

Total of 71 residences represented – quorum achieved

Chairperson appointed for the meeting: Michael Hoffman

Motions

To accept the notice for the AGM - Glen, Seconded by Bernice. **Accepted Unanimously**

To approve the agenda - Cathie, Seconded by Patricia. **Approved Unanimously**

To approve the minutes for the 2012 AGM - Glen, Seconded by Dave. **Approved Unanimously**

President's Report

- Reviewed the mandate of the Association
 - Reminder that wet pond and SB park is City maintained
- Reviewed current Board members
- Reviewed key initiatives and Community involvement
 - Meeting regular with partners of the community (ie SBHCA, Ambrose, EM, Springborough Professional Centre, Westside) to discuss issues and find solutions
 - Reminder to call 311, 266-1234, or 911 to report any issues as these are being tracked by the City and the City Police
 - Snow removal added in 2012 and has been very well received by community residents
 - Reviewed the scope of work
 - Graffiti control
 - Cathie has done a fantastic job of removing smaller taggings, signage, etc, and has been working with the City to address any large graffiti taggings
 - Fee collection
 - Review of the SRA annual fee and outlined the new process and timeline implemented by Board to recover all homeowner fees owed
 - Update on collections action to date
 - Have collected 61% of fees that were outstanding as of Dec 31, 2012

Financial Report

- Reviewed 2012 financials, including the Statement of Financial Position, Statement of Operations, and Statement of Cash Flow
- Question from the floor about the large snow removal increase YoY reflected in the financials
 - Glen indicated that the snow removal amount in 2011 only included 2 months of service costs since it was a new expense in 2011

- Motion to approve the 2012 Financial Statements - Cathie, Seconded by Julie. **Approved Unanimously**

Landscaping Report

- Reviewed 2012 activities
 - Dissatisfied with ULS due to quality issues, went to bid and selected Arbutus Landscaping
 - Similar scope of work as 2011 but added a spring clean up in the parkette
 - Overall maintenance of grass areas was a lot better in 2012
 - Flower bed maintenance was unsatisfactory; have addressed it for this summer
 - Winter snow removal started in fall 2011 after interest from homeowners
 - excellent service provided by Arbutus
 - very positive feedback from residents
 - Question from the floor regarding some turf damage at the edges/entrances to pathway
 - Glen noted we are working with Arbutus to re-sod these areas
- Reviewed 2013 plan
 - Plan to stay with Arbutus for summer landscaping
 - Focus on flower beds and weed control
 - limited as what can be done with dandelions but working with Arbutus on plan
 - Plan for the winter snow removal is to continue as is; plan to renew contract
- Question from the floor regarding what can be done about the garbage in the community
 - Glen expressed that it is on the agenda of the Board and we are exploring solutions
 - Have been discussing with our community partners (Ambrose, EM, Springborough Professional Centre, etc) to manage this

Other Board Initiatives

- Discussion about graffiti awareness, including illegal signage, and continual plan to address taggings
- Review of discussions with Springbank Hill Community Association about a possible community ice rink in Springborough
 - Suggestion from the floor that the rink orientation be South facing to reduce the amount of ice melt – Fiona to take this advice back to SBHCA
- Review of new community website (www.springborough.ca) launched in January 2013
 - Lots of useful information and links for community residents
 - Adds the option of online homeowner fee payment to make this process easier
 - Part of the Board's revised approach to email communication

2013 Budget

- Reviewed the 2013 budget
- Reviewed the 3 year budget
 - Discussed the need to increase homeowner fee revenue going forward to meet budget
- Motion to approve 2013 budget – Fiona, Seconded by Dave. **Approved Unanimously**

Motion to Change the Annual Fees – Dave, Seconded Keivan M

- Question from the floor to clarify the scope of snow removal pathway
- **Approved by Majority** – 66 in favor, 5 opposed

Questions and Discussion

- Resident raised the fact that the cell phone tower is a tripod design and not a monotube
- Request from the floor to show the annual fee increase over the years
 - Glen indicated this will be posted on the website.

Elections of the Board of Directors

- No new nominations for 2012
- 8 Board members from 2012 volunteered to serve again
 - Fiona Christiaansen
 - Glen Ellis
 - Michael Hoffman
 - Cathie Mahon
 - Dave Petkau
 - Julie Sutherland
 - Bernice Thomas
 - Penny Tutt
- Resident Eric Taylor expressed interest in joining the Board
- Motion to approve the Board of Directors - Julie, Seconded by Glen. **Approved Unanimously**

Motion to Adjourn - Julie, Seconded by Bernice. Passed Unanimously

- Meeting adjourned at 8:57pm