

## 2018 Annual General Meeting – Minutes

May 7, 2018  
Valleyview Church  
7655 – 26 Avenue SW, Calgary, AB  
7:30pm

### Agenda

1. Call to Order
2. President's Report
3. Financial Report
4. Landscaping Report
5. Approval of 2018 Budget
6. Questions & Discussion
7. Election of Board of Directors

### Call to Order

- Meeting called to order at 7:40 pm.
- Minimum required for quorum is 10% of homeowners. Having 501 homeowners, quorum requirement is 51 present in person or via proxy. Quorum confirmed with 65 members present in person or by verified valid proxies.
- Michael Hoffman, President of the Springborough Residents Association appointed as Chairperson.
- Motion to Accept the Notice of Annual General Meeting
  - MOVED: Bernice Thomas
  - SECONDED: Cathie Mahon
  - The motion was passed unanimously.
- Motion to Approve the Agenda per the Notice of the Annual General Meeting
  - MOVED: Bernice Thomas
  - SECONDED: Cathie Mahon
  - The motion was passed unanimously.
- Motion to Approve Minutes of the 2017 Annual General Meeting
  - MOVED: Bernice Thomas
  - SECONDED: Cathie Mahon

- The motion was passed unanimously.

### President's Report

- Introduction of current board members
- Review mandate of the Association
- Update on key initiatives
  - Continued landscaping efforts; consideration of additional projects, but deferred due to school construction and due to very hot/dry weather and recommendation of Foothills to defer to Spring.
  - Common pathway snow removal continued
  - Continued diligence on graffiti control and illegal signage
  - Interaction with community (Springbank Hill Community Association (SBHCA), Ernest Manning, Ambrose, Springborough Professional Centre and Griffith Woods School)
  - Continued emphasis on collections; no files sent to legal counsel in 2017.

### Landscaping Report

- Continued with Foothills. Board is pleased with results as they did a very good job and were responsive to any issues or concerns.
- Better weed control and lawn/plant fertilizer; focus on continued improvements for flower beds.
- Tree pruning along pathway between the houses along Springborough Way;
- Looked at some options to improve the medians, particularly in places where grass was not doing well at SB Blvd and 26<sup>th</sup> Avenue. Changes would represent a significant cost. While previously approved the work for 2017, the hot weather and timing of getting contract organized with Foothills, the Board decided to defer any action upon the advice of Foothills due to the hot weather. Work has already begun in Spring 2018.
- Challenges with trees on medians/boulevards. Worked with City to get dead trees removed. Some replaced in 2016 and 2017; rest anticipated to be replaced in 2018, but following up with City.
- Continued with Arbutus for winter snow removal. Overall good service although there were a few examples where snow removal was not up to our standards. These were quickly addressed by Arbutus. Price was notably better than alternatives, although had to move down one notch on priority scale, which was more noticeable given amount of snow this Winter.

## Financial Report

- Reviewed 2017 financial statements. Similar results to prior years. Additional cash on hand in anticipation of work on median.
- Motion to Approve 2017 Financial Statements
  - MOVED: Glen Ellis
  - SECONDED: Cathie Mahon

The motion was passed unanimously.

## Budget

- Discussed 2018 budget, including special projects funding for median improvements. Similar to 2017 budget.
- No questions from the floor regarding the 2018 budget.
- Motion to approve 2018 budget
  - MOVED: Glen Ellis
  - SECONDED: Cathie Mahon
  - The motion was passed unanimously.

## Questions & Discussion

- With the median project being done, will there be extra maintenance costs and/or cost savings from prior work that is regularly done.
  - Based on discussions with Foothills, we do not anticipate any change to the regular landscaping costs; the new flower beds will require some maintenance, but this is expected to balance with the changes to the grass cutting.
- Park had damage to grass where the construction site offices were located. Will this be fixed?
  - We understand the area will be repaired.

## Election of Board of Directors

- Nominations
  - All board members from 2018 expressed interest to continue on the Board
    - Michael Hoffman (current President)
    - Glen Ellis (current Vice President)
    - Bernice Thomas (current Treasurer)
    - Scott Brandt (current Director at Large)

- Kal Elkassem (current Director at Large)
- Cathie Mahon (current Director at Large)
- Eric Taylor (current Director at Large)
- Mary Ostrom (current Director at Large)
- Nominations from the floor
  - Esther Yang
- Motion to elect the board of directors
- MOVED: Laurelle Edmiston
  - SECONDED: Fletcher Macdonald
  - The motion was passed unanimously.
- Motion to adjourn
  - MOVED: Glen Ellis
  - SECONDED: Bernice Thomas
  - The motion was passed unanimously.
  - Meeting adjourned at 8:16 pm.