

2022 Annual General Meeting – Minutes

Monday, December 5, 2022
Virtual – Via Microsoft Teams with Dial-in
7:30pm

Agenda

1. Call to Order
2. President's Report
3. Landscaping Report
4. Financial Report and 2022 Budget
5. Questions & Discussion
6. Election of Board of Directors
7. Adjournment

Call to Order

- Meeting called to order at 7:40 pm.
- Minimum required for quorum is 10% of homeowners. Having 501 homeowners, quorum requirement is 51 present in person/online or via proxy. Quorum confirmed with 16 members joining online and 36 by verified valid proxies for a total of 52 members.
- Michael Hoffman, President of the Springborough Residents Association appointed as Chairperson.
- Motion to Accept the Notice of Annual General Meeting
 - MOVED: Glen Ellis
 - SECONDED: Bernice Thomas
 - The motion was passed unanimously.
- Motion to Approve the Agenda per the Notice of the Annual General Meeting
 - MOVED: Glen Ellis
 - SECONDED: Bernice Thomas
 - The motion was passed unanimously.
- Motion to Approve Minutes of the 2021 Annual General Meeting
 - MOVED: Glen Ellis
 - SECONDED: Bernice Thomas

- The motion was passed unanimously.

President's Report

- Introduction of current board members
- 2022 Year in Review
 - Continued traditional landscaping scope.
 - Continued common pathway snow removal scope.
 - Continued diligence on graffiti control and illegal signage
 - Refurbished the “Springborough” sign
 - Limited interaction with Springbank Hill Community Association (SBHCA) and Griffith Woods School. No notable interaction with Ernest Manning, Ambrose and Springborough Professional Centre.
 - Continued emphasis on collections.

Landscaping Report

- Continued with Foothills. Board is pleased with results as they did a very good job and were responsive to any issues or concerns.
- Similar services to 2021, including watering and weed control
- City replaced some trees but not all.
- Continued with Arbutus for winter snow removal. Overall good service although there were a few examples where snow removal was not up to our standards. These were quickly addressed by Arbutus. Price increase was reasonable.
- Looking to paint the Springborough sign in the next month or two.
- Refurbishment of “Springborough” sign.
- Plans for 2023
 - Cancel snow removal due to contractual arrangements required with City of Calgary and due to reassessment of potential liabilities to Association
 - Anticipate continuing with Foothills for 2023; only single year contract.
 - Scope the same, with review of hours/work done to assess pricing for 2024 and beyond

Financial Report

- Reviewed 2021 financial statements. Similar results to prior years for standard scope of work. General update on 2022 YTD.
- Motion to Approve 2021 Financial Statements

- MOVED: Glen Ellis
- SECONDED: Eric Taylor

The motion was passed unanimously.

Budget

- Discussed 2023 and budget.
 - Same scope of work for landscaping
 - Remove snow removal
 - Expect landscaping costs to increase; will re-evaluate impact on annual fees taking into consideration elimination of snow removal.
 - Looking at electronic delivery of invoices. Costs anticipated to be less than mailing paper copies; will review impact on budget when solution is determined and implemented.
- Questions from the floor: None
- Motion to approve 2023 budget
 - MOVED: Bernice Thomas
 - SECONDED: Glen Ellis
 - The motion was passed unanimously.

Questions & Discussion

- None

Election of Board of Directors

- Nominations
 - The following board members from 2022 expressed interest to continue on the Board
 - Michael Hoffman (current President)
 - Glen Ellis (current Vice President)
 - Bernice Thomas (current Treasurer)
 - Mary Ostrom (current Director at Large)
 - Janet Wang (current Director at Large)
 - Amir Khawaja (current Director at Large)
- Motion to elect the board of directors
 - MOVED: Glen Ellis

- SECONDED: Bernice Thomas
- The motion was passed unanimously.
- Motion to adjourn
 - MOVED: Glen Ellis
 - SECONDED: Bernice Thomas
 - The motion was passed unanimously.
 - Meeting adjourned at 8:20 pm.

DRAFT