

# *Springborough* | Residents Association

## 2024 Annual General Meeting – Minutes

Thursday, February 29, 2024  
Valleyview Community Church  
7:30pm

### Agenda

1. Call to Order
2. President's Report
3. Landscaping Report
4. Financial Report and 2024 Budget
5. Questions & Discussion
6. Election of Board of Directors
7. Adjournment

### Call to Order

- Meeting called to order at 7:30 pm.
- Minimum required for quorum is 10% of homeowners. Having 501 homeowners, quorum requirement is 51 present in person or via proxy. Confirmed in person plus proxies resulted in quorum.
- Michael Hoffman, President of the Springborough Residents Association appointed as Chairperson.
- Motion to Accept the Notice of Annual General Meeting
  - MOVED: Michelle Waldorf
  - SECONDED: Dave Petkau
  - Motion was passed unanimously.
- Motion to Approve the Agenda per the Notice of the Annual General Meeting
  - MOVED: Michelle Waldorf
  - SECONDED: Eric Taylor
  - Motion was passed unanimously.
- Motion to Approve Minutes of the 2021 Annual General Meeting
  - MOVED: Bernice Thomas

- SECONDED: Amir Khawaja
- The motion was passed unanimously.

## President's Report

- Introduction of current board members
  - 2023 Year in Review
  - Continued traditional landscaping scope.
  - Continued emphasis on collections.

## Landscaping Report

- Continued with Foothills Landscaping. Board is pleased with results as they did a very good job and were responsive to any issues or concerns. Flower displays were lovely considering the drier conditions in 2023 summer.
- Similar services to 2023, including watering and weed control.
- Summarize plans for 2024
- Continuing with Foothills Landscaping with a signed three-year contract with ability to cancel early.
- Get quotes to replace grass with mulch along SB Blvd where traffic is heavy resulting in poor or no grass survival due to winter road gravel and salt.

## Financial Report

- Reviewed 2022 financial statements. Similar results to prior years for standard scope of work. General update on 2023 YTD.
- Motion to Approve 2023 Financial Statements.
  - MOVED: Dave Petkau
  - SECONDED: Michelle Waldorf
  - The motion was passed unanimously.
- Motion for Audit of 2024 Financials: Board to identify an auditor for 2024 financial.
  - MOVED: Bernice Thomas
  - SECONDED: Michelle Waldorf

## Budget

- Discussed 2024 budget.

- Same scope of work for landscaping
- Possible boulevard improvement after obtaining quotes.
- Board reduced annual fee to \$150.00 as result of no longer doing snow removal.
- Electronic delivery of invoices. Cost of postage has become very high. Electronic invoices are easier and result in reduced time in preparation for mailing.
- Questions from the floor: None
- Motion to approve 2024 budget
  - MOVED: Dave Petkau
  - SECONDED: Amir Khawaja
  - The motion was passed unanimously.

## Questions & Discussion

- Discussion regarding mulch improvement in Tot Park (Springborough Gate)
- Suggestion: To hold a “yard improvement” session. Invite a professional gardener to hold the event. *i.e. someone like Meryl Coombs from Spruce It Up*
- Many front yards in Springborough and not well kept, perhaps some education as to proper care and proper kinds of vegetation for Calgary yards would encourage better kept properties.

## Election of Board of Directors

- Nominations from the floor: None
- The following board members from 2023 expressed interest to continue on the Board
  - Michael Hoffman (current President)
  - Glen Ellis (current Vice President)
  - Bernice Thomas (current Secretary/Treasurer)
  - Mary Ostrom (current Director at Large)
  - Amir Khawaja (current Director at Large)

## Adjournment

- MOVED: Eric Taylor
- SECONDED: Bernice Thomas